

**K.O. Knudson Academy of the Arts  
School Organizational Team Minutes  
October 28, 2024  
4:00 - 5:00 p.m.**

The K.O. Knudson Academy of the Arts School Organizational Team meeting was called to order at 4:07 p.m. on October 28, 2024. The meeting was held in-person in the school Library and was also made available through google meet .

**Members present:**

Rebecca Dirks Garcia - Parent  
Amanda Huntsman - Parent  
Jennifer Sheehy - Parent  
Bonnie Toth - Parent  
Robert Bertolani - Licensed Staff  
Stacey O'Brien - Licensed Staff  
Amy Symes - Licensed Staff  
Karen Bauer - Support Staff  
Madeleine Springberg - Student  
Mike Bashay - Principal

**Members absent:**

Felicia Stewart - Parent

The minutes from the meeting dated September 26, 2024 were presented and approved as presented.

**Agenda Items**

- Introductions  
Each voting member was asked to introduce themselves.
- Meeting Norms  
The Principal, Mr. Bashay, discussed the norms on how the meeting should be conducted.
- Selection of Chair, Vice-Chair and Secretary

The Chair and Vice-Chair were nominated and voted unanimously.

Chair - Stacey O'Brien

Vice-Chair - Rebecca Dirks-Garcia

The Secretary was self-nominated.

Secretary - Jennifer Sheehy

- Meeting time and format  
It has been agreed that the meetings will be held every first Monday of the month at 4:00 p.m in the school Library. Members of the organization and public can attend the meeting in-person or through google meet.

**General Discussion**

- The Principal mentioned that the Assistant Principals may be invited to future meetings to discuss information regarding their respective departments.
- The Principal also brought up that the start time for non-Encore teachers may be changed.
- There was an inquiry from one of the Licensed staff regarding the Surplus in the District. The Principal discussed the current vacancies in our school. For Licensed staff, we still need two (2) Math teachers. We now have a Girls PE teacher, Mr. Ronald Levis, who picked KO during the surplus meeting. For Support staff, we still need two (2) Office Specialist II for the Frontdesk and AP Secretary. We will also need an additional SPTA.

**Information**

- **Next Meeting**

November 4, 2024 at 4:00 p.m. virtual through google meet.

**Public Comment Period**

- [List topics/brief notes.]

The meeting was adjourned at 4:58 p.m.