

# ***K.O. Knudson School Organizational Team***

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**MEETING MINUTES  
K.O. Knudson Academy of the Arts  
School Organizational Team Meeting  
Monday, October 17, 2022  
4:00pm**

**School Organizational Team Members present:**

Karen Bauer, Rebecca Dirks Garcia, Tobi Ferguson, Kim Fujii, David Keohan, Jarvis Jones, Stacey O'Brien, Amy Symes, Miriam Linares Alvarado (student representative), Lezlie Koepp (Principal)

**School Organizational Team Members absent:**

None

**Welcome**

Quorum established and Lezlie Koepp, principal, called the meeting to order at 4:03pm.

**Approval of Minutes**

As this is the first meeting of the new SOT, no minutes needed approval.

**Agenda Items**

1. First meeting of the new team. Meeting will be run by Principal Koepp until election of officers. Minutes will be taken today by Mrs. O'Brien.
2. Introductions of all members.
  - a. Google form will be sent to team members to provide both public and private contact information.
3. Review of the function of the SOT
4. Team norms: start on time, please reply to the monthly email reminder about the meeting - especially if you are unable to attend, meetings will be kept informal unless there is a large/important agenda item up for discussion that requires rules of order, work as a team and vote by show of hands rather than anonymous ballot.
5. Election of SOT officers
  - a. SOT chairperson: Stacey O'Brien
  - b. SOT Vice chairperson: Rebecca Dirks Garcia
  - c. SOT secretary: Karen Bauer

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6. Review of the school performance plan which had been previously approved and passed at the final meeting of the prior session. Some Title I monies have been adjusted as we are told we have more than originally anticipated.
7. Review of Title I parent and family engagement plan
  - a. We will be bringing parent classes (in person and hybrid) back to assist parents with Infinite Campus and Canvas challenges. We will survey and see what other items families may need assistance with once the program is underway again.

## **General Discussion**

1. Art Schools Network Convention is in Las Vegas 10/25 - 10/28. We are hosting school tours of our campus and Arts Integration Night at the Discovery Museum.
2. Next meeting will take place on Monday, November 7, 2022
  - a. Members agreed to try to keep most meetings on the first Monday of each month
  - b. Members agreed to use a mix of virtual and in person meetings, depending on the nature of agenda items

## **Public Comment Period (2 minutes maximum allotted)**

N o n e .

## **Adjourn**

Meeting called to a close at 5:38pm.